

**Monday, March 27, 2017
Buell St. Room, Brockville Public Library**

1. CALL TO ORDER: 5:04 p.m.

PRESENT: Board Members: N. Bowman, J. Cullen, C. Quick, C. TeKamp, L. Wales, M. Wicklum.

Staff: L. Chadwick.

Regrets: C. Hannah, R. Sands.

2. INTRODUCTORY REMARKS (INFORMATION / ANNOUNCEMENTS):

N. Bowman welcomed Board meeting guests K. Franklin, CEO and S. Wallwork, Manager from Stormont, Dundas, & Glengarry Public Library. Board members were offered an opportunity to attend the Building the Future of Philanthropy Conference in Kingston on May 4, 2017. N. Bowman presented a summary of a session she attended at the Ontario Library Board Association's day at the Library Conference in Toronto in February 2017.

3. APPROVAL OF THE AGENDA

Moved by M. Wicklum and seconded by J. Cullen. Carried.

4. DECLARATION OF ANY PECUNIARY CONFLICT OF INTEREST: None.

5. CONSENT AGENDA:

- a. February Board minutes.
- b. February financial report and statistics.
- c. February/March CEO report.

Moved by C. TeKamp and seconded by L. Wales..." That the Brockville Public Library Board accepts the consent agenda which includes the February Board minutes, February statistics and the February/March CEO report." Carried.

6. FOR DISCUSSION/DECISION

- a. Joining the Library Policy - 14 final draft:

Moved by C. Quick and seconded by L. Wales..." That the Brockville Public Library accepts the Joining the Library – 14 Policy as presented." Carried.

- b. ABC Brief to the Economic Development & Planning (EDP) Committee:

The Board members reviewed the communication from the City around the protocols for Library presentations to the EDP Committee. This item will be discussed in further detail at the April 2017 Board meeting in order to establish timelines, presentation highlights and potential questions/challenges.

- c. CEO updated performance appraisal:

Defer this time to the April 2017 Board meeting. In preparation for further discussion, N. Bowman will gather input from the Board members who have previously been involved in the process.

d. CEO Search:

The CEO search process is underway and within established timelines. N. Bowman expressed gratitude towards the City's IT Department, the Brockville Arts Centre and P. Enright, CEO of Kingston Frontenac Public Library, for their assistance with the first round of interviews.

7. FOR EXPLORATON

a. Advocacy: sharing|promoting|celebrating BPL:

The Backpack March/April publication featured the Brockville Public Library and other area libraries on the cover and in an article called More Than Just Books: discover how local libraries are evolving. M. Wicklum will be attending the Mayor's Breakfast on April 17, 2017. J. Cullen will be participating in the Southern Ontario Library Trustees' meeting in Winchester on April 29, 2017.

8. ITEMS FOR NEXT AGENDA

- a. Updated CEO performance appraisal.
- b. Virtual Reality Room and Program grant applications
- c. EDP presentations
- d. Facility Policy – 12 - review

9. PRIVATE SESSION

Moved to private session by L. Wales at 6:04 p.m. to discuss personal matters. Moved out of private session at 7:10 p.m. by M. Wicklum.

10. MEETING EVALUATION: Completed and on file.

11. ADJOURNMENT: Moved by J. Cullen at 7:15 p.m.

NEXT MEETING: Monday, April 24, 2017 at 5:00 p.m. at the Library.