

Monday, May 28, 2018
Buell St. Room, Brockville Public Library

1. CALL TO ORDER: 5:00 p.m.

PRESENT: Board Members: N. Bowman, J. Cullen, C. Hannah, C. Quick, R. Sands, C. TeKamp, M. Wicklum, L. Wales. Staff: E. Farrell.
Regrets: none

2. INTRODUCTORY REMARKS (INFORMATION / ANNOUNCEMENTS):

Thanks to L. Wales and the Library staff who attended the Girls Inc. Strong, Smart and Bold event to recognize B. Smith. The Friends White Elephant and Bake Sale was also a success this past weekend.

3. APPROVAL OF THE AGENDA

Moved by R. Sands and seconded by C. TeKamp. Carried.

4. DECLARATION OF ANY PECUNIARY CONFLICT OF INTEREST: None.

5. CONSENT AGENDA:

- a. April Board minutes
- b. April Statistics & Financial report
- c. April CEO Report

Moved by M. Wicklum and seconded by C. Quick... "That the Brockville Public Library Board accepts the consent agenda which includes the April Board minutes, April Statistics & Financial report, and April CEO report." Carried.

6. FOR DISCUSSION/DECISION

- a. Audit – deferred. Awaiting report.
- b. Elections Policy

Moved by M. Wicklum and seconded by R. Sands... "That the Brockville Public Library Board approves adoption of the Political Participation and Elections Policy as amended." Carried.

- c. Terms of Reference – draft – My Giving Library

N. Bowman presented a draft updated Terms of Reference for approval at the June meeting.

- d. Draft presentation for EDP

N. Bowman and E. Farrell will be attending the Economic Development and Planning Committee meeting on June 5, 2018 to provide an overview of the Library's activities in 2017. E. Farrell discussed the preparations and content for the presentation.

e. Strategic Plan

E. Farrell discussed the ongoing projects for our current Strategic Plan and the steps she is taking to begin preparations for the next plan. N. Bowman discussed the role of the Board in assisting in this process. Plans were made to begin Board and staff preparations for the next Strategic Plan in the fall.

f. Board succession planning

Board members were given time to review the Board recruitment information on the Library website and discuss how we could be adjusting our recruitment process.

7. FOR EXPLORATON

a. Advocacy: sharing|promoting|celebrating BPL

- OLA and FOPL: Call to action

N. Bowman discussed the resources available to libraries for elections through the Ontario Library Association and the Federation of Ontario Public Libraries.

b. Upcoming events

- Bloomsday: Saturday, June 16, 7:30pm \$15 tickets
- Staff Appreciation Dinner: June 2
- P&G Day of Caring: June 20. The Library is looking forward to another team coming from P&G to help out around the Library.

8. ITEMS FOR NEXT AGENDA

- Auditor's report
- Terms of Reference for My Giving Library
- Bookkeeper: contract position – review
- Financial reports – end of year projections

9. PRIVATE SESSION: None.

10. MEETING EVALUATION: Deferred.

11. ADJOURNMENT: Moved by L. Wales at 6:23 p.m.

NEXT MEETING: Monday, June 25, 2018 at 5:00 p.m. at the Library.

Signature of the Chair: _____
(after approval)