



Volunteer Opportunity

Adult Program Assistant – Adult Literacy Tutor

The Lounge is a free drop-in literacy program for adult learners who want to improve their reading, math and basic computer and/or workplace essential skills.

Literacy volunteers assist learners in achieving their learning goals and support basic reading, math and computer literacy activities through one-on-one support in a drop-in setting.

Adult literacy Tutors:

- Commit to assisting learners using learner centred skill levels and goals
- Respect the confidentiality and privacy of the learner
- Keep a log of hours spent tutoring
- Collaborate with staff in an ongoing evaluation and lesson planning process to determine if learner's needs are being met

Qualifications:

- Reliable
- An understanding of the needs of the literacy learner and the challenges they have had in the learning process
- Able to listen to what the learner has to say and providing words of encouragement and support
- Patience and flexibility to support the learning needs of the learner. Some learners take longer to reach their goals than others
- Creativity in approaches to learning, motivating and engaging the learner
- Effectively work with people from diverse backgrounds
- Good oral and written communication skills in English
- Minimum 10 month commitment September - June

Schedule: Wednesday evenings, 5:30 to 7:00pm, plus monthly mentor meetings and activity planning time.

For more information or to apply, please contact Brandy at 613-342-3936 or brandy@brockvillelibrary.ca